

**Role Title** Scottish Raptor Monitoring Coordinator

**Department** BTO Scotland

### **Purpose of the role**

The successful candidate will promote, organise and deliver both face-to-face and online training to existing and new audiences, in topics such as raptor monitoring survey techniques and online data entry. They will be responsible for continuing to build and nurture a community of engaged and motivated volunteers delivering data to inform the conservation of Scottish raptors.

### **What you will deliver**

- Promote raptor monitoring in Scotland, including by presenting and networking at a range of events and conferences across the country.
- Take the lead in organising and delivering both face-to-face and online training events with support from BTO Engagement staff.
- Develop and maintain promotional and training materials.
- Continue to build and nurture a community of volunteers, setting up a network through appropriate social media platforms and providing additional advice and support via phone and email as required.
- Keep SRMS data contributors informed and engaged with SRMS work through helping to organise workshops and attending meetings, for example, Scottish Raptor Study Group branch meetings.
- Oversee the production of the Scottish Raptor e-newsletter for data contributors and other interested recipients 2-3 times a year.
- Be the main point of contact for the SRMS, answering enquiries from members of the public, handling data requests and overseeing the registration of new Scheme data contributors.
- Work with BTO research colleagues and other SRMS partner organisations to encourage improved monitoring coverage to support robust trends production and to support annual data collation and curation ahead of analysis.
- Support and encourage the use of SRMS Online, the Scheme's online data entry system, through providing support and training and passing feedback from users on to BTO's IS team.
- Demonstrate commitment to equality, diversity, and inclusion

**This is not an exhaustive list; the successful applicant will agree objectives with the line manager.**

### **What you will bring to the post**

#### **Essential**

- A passion for raptors and for engaging and inspiring others to develop their skills and build their confidence to help monitor them.
- Experience of participating in volunteer surveys that monitor wildlife populations.
- Experience of training adults and/or working with volunteers.
- Good interpersonal and communication skills, with the ability to understand, enthuse and motivate volunteers from a range of backgrounds, with differing learning styles.

- The confidence to develop (with guidance) and deliver educational and inspiring presentations and activities, both face to-face and via virtual platforms.
- The time management skills needed to prioritise multiple work streams and to meet strict deadlines.
- A good working knowledge of the standard Microsoft Office packages such as Word, Excel and PowerPoint, and video conferencing platforms (e.g. Zoom).
- Willingness to travel across Scotland when required, and to work flexibly (some weekend and evening work will be essential).

#### **Desirable**

- Excellent Scottish raptor identification skills (both visual and aural).
- Good knowledge of ecology and conservation issues affecting raptors.
- Practical experience of raptor monitoring following best practice methods, e.g. Hardey *et al.* (<https://raptormonitoring.org/need-advice-on-monitoring>)
- Experience in building and nurturing online communities.
- A good understanding of using and engaging through social media platforms such as X, Facebook, Instagram and YouTube.
- A current UK driving licence.

#### **Additional responsibilities**

- To support the delivery of other tasks set out in the SRMS work plan agreed with SRMS partners.
- To carry out any other duties as required.